



Rio Tinto Naturescape Kings Park Pre-Excursion Checklist

It is recommended that teachers and educators from schools and groups planning an excursion to Rio Tinto Naturescape Kings Park (RTNKP) visit the venue to complete a risk assessment and familiarisation with the site prior to the excursion. Please check the website for opening hours before your visit [Botanic Gardens and Parks Authority - Rio Tinto Naturescape \(bgpa.wa.gov.au\)](http://BotanicGardensandParksAuthority-RioTintoNaturescape.bgpa.wa.gov.au)

To assist you with your planning, we have produced the pre-excursion checklist below. A site visit should take approximately 30 minutes. If you have any questions after completing your site visit, please contact education@bgpa.wa.gov.au

Pre-Excursion Planning

- All groups must have a booking to visit RTNKP. During school term, group visits must be in conjunction with a Kings Park Education and Learning program. Group bookings during school holidays and weekends do not incur any fees, unless hiring Illyarrie Shelter.
- Read the Excursion Management Plan and School/Group Visit Guidelines available on our website.
- Ensure that all teachers and adult helpers know the drop off location and parking options.
- Ensure that all teachers and school staff have itineraries, maps and the contact number **0467 809 836**.
- Ensure that your student/adult ratio meets the guidelines.
- Consider an alternative to sticky name labels (these become rubbish on the ground and in the creek).
- Ensure parent helpers can supervise and assist students (please no siblings or prams).
- Inform students and parent helpers of appropriate dress (closed toe walking shoes, sunhats, insect repellent, rain protection, backpacks).

On Arrival at the Excursion

- BUS DROP OFF** is at **Wardong Bus Park**, May Drive.
- Entrance to RTNKP is via the **Wardong Entry** (booked group entry). You will be met by a Kings Park officer to be taken to your base. Contact **0467 809 836** if not met at the group entry.
- Parent helpers should wait for buses to arrive at the **Wardong Entry**. Late parents should enter via the main entrance and ask for assistance to find their group.
- Arrive at least 20 minutes **before the program start time** to allow for recess and toilet break.



Your group will be collected from the base area and taken to their program. A Kings Park officer will provide a safety and bush awareness talk to the group or provide teachers with a copy of the guidelines, which must be read to and understood by their group before free-play.

Food and Refreshments

- There is no opportunity to purchase food and drink. There are no cafes in or adjacent to RTNKP.
- It is recommended that all visitors, both children and adults bring their own food in a waste-free lunch box, secured inside a school bag or backpack.
- There are no bins in RTNKP. All rubbish should be return to bags to be discarded at home.
- Our wildlife is very good at accessing unsealed bags. This includes plastic bags which are easily torn. All food, first aid equipment and medicine should be stored securely in a shaded area.
- Water fountains with bottle fillers are accessible on site.

The Site

Please use the site map to find the following locations:

- Shelters
- Toilets
- Drinking Fountains
- The Spring
- Python and Cubbies
- Paperbark Creek and Waterhole
- The Burrow and Bungarra
- The Tangle and Kulunga Gully
- The Wetland and Billabong
- Please do not access gates which are locked or signed 'no unauthorised access'



Supervision

- The school supervisory team is responsible for student behaviour and welfare at all times.
- Supervisors are to ensure that students are not engaging in dangerous behaviour and/or using the equipment inappropriately (eg climbing on the outside of aerial walkways)
- In case of an incident/accident the teacher-in-charge has primary responsibility for decision making, however assistance can be provided by Education and Learning Officers who are first-aid trained and can offer support and equipment where required.
- Supervisors are to ensure students do not pick or damage plants or harass wildlife.
- Biosecurity is a serious issue. Please follow biosecurity protocols by ensuring students do not remove natural materials from the site.

Cancellation

- Education and Learning programs operate in most weather conditions. Programs may be cancelled when extreme or severe weather conditions have been forecast. If your program is cancelled by BGPA you will be contacted by the Education Bookings and Support Officer.
- RTNKP will be closed on days of Extreme Fire Danger, Total Fire Bans or Severe Weather. Please check the website prior to your visit for any closures.
- If you wish to postpone your visit due to weather conditions or unforeseen circumstances, please contact the Education Bookings and Support Officer as soon as possible to arrange an alternative date